Instrumental & Vocal Music Tutors

Sutton Music Trust
Hourly Rate: Self-Employed £38.05 p/h
Location: As required, London Borough of Sutton
This role is offered on a self-employed basis. Successful applicants will be responsible for managing their own tax and National Insurance obligations.

Sutton Music Trust
Sutton Music Trust (SMT) strives to help all children and young people across the borough to make, be inspired by, and celebrate the music that they love. We provide access to music in all its forms for the people of the London Borough of Sutton. We offer brilliant and affordable music tuition, opportunities to participate and excel in performance, and we champion new and exciting forms of music. Sutton Music Trust is proud to be committed to hiring a diverse workforce.

We welcome applications from enthusiastic, engaging and skilled individuals to join SMT's pool of music tutors on any instrument, including voice, technology-based music, composition, and songwriting.

Main Purpose
Sutton Music Trust's tutors deliver inclusive, inspirational, and high-quality music lessons/rehearsals to children and young people. Music lessons are offered in school, or out-of-school settings within the London Borough of Sutton. Tuition work may include teaching one-to-one, small groups, whole classes of pupils, working with musical groups, and assisting with performances or one-off projects (including trips and residentials).

We are looking for music educators who can contribute to SMT's vision and:

1. Inspire young musicians of all ages to develop a lifelong love of music-making.
2. Plan and deliver inclusive, exciting, and engaging music lessons/rehearsals/sessions.
3. Create teaching environments where learners can progress, meet high expectations, and experience different musical styles and cultures.
4. Are effective communicators.
5. Can assess students' progress and plan accordingly.
6. Use their instrument/voice/skills to demonstrate effectively and with confidence.
7. Are committed to the safeguarding of children and young people.
8. Understand that it is everybody's responsibility to tackle discrimination against protected characteristics (as per the Equality Act) and promote tolerance and understanding.

To apply
If you are a passionate and dedicated music educator, we want to hear from you!
Please send:

- An up-to-date **CV**
- The completed **cover letter template** (which can be downloaded from https://suttonmusictrust.org.uk/work-with-us/, outlining your suitability for the role.
- Details of at least **two professional** referees:
    - One of whom must be from your current or most recent work. If you are in, or have just completed, full-time education, one referee should be from your school, college or university. References must cover a **minimum of five years**.
    - If there has been a gap in employment or if you do not have five years of employment history, then a personal reference covering this period from someone who can comment on your ability to do the job is acceptable. Referees must be able to comment on your skills and abilities. Please do not use friends or family as referees.

Safer Recruitment

We are committed to safeguarding and promoting the welfare of children and young people and expect everyone to share this commitment. As part of our commitment, we need to ensure that all potential music tutors satisfy our suitability checks.

Please note that appointment to this post will be subject to an Enhanced Disclosure and Barring Service (DBS) and Child Barred List check, receipt of two (or three) satisfactory references, proof of residency & right to work, online presence checks and - where applicable – overseas police checks and/or verification that you are not subject to a prohibition from teaching order, Section 128 direction, or disqualification under the Childcare Act 2006.

Processing of Data:

Sutton Music Trust will process personal data relating to you as a self-employed music tutor only as necessary for the purposes of safeguarding, enhanced Disclosure and Barring Service (DBS) checks, fulfilling legal and regulatory obligations, Arts Council England reporting requirements, and managing the professional relationship between you and the Trust. Personal data may be shared with relevant authorities or partner organisations where there is a legal requirement or safeguarding necessity. All processing will be carried out in accordance with the UK General Data Protection Regulation and data protection legislation, and your statutory rights remain unaffected.

Date of review: April 26

Next Review: April 28